

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES
COMMITTEE OF THE WHOLE
AGENDA**

TUESDAY, OCTOBER 7, 2025

4:00 PM

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

I. CALL TO ORDER (COMMITTEE CHAIR CRETE)

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO AGENDA

V. APPROVAL OF AGENDA

67-69 VI. MINUTES (9/9/2025)

VII. PUBLIC INPUT

VIII. PETITIONS AND COMMUNICATIONS

A. Presentations (4:00 P.M.)

**1 1. Recognizing October 2025 as Family Court Awareness Month in Bay County
(Sponsored by Commissioner Dockett)**

2-3 2. Operation Green Light (Veteran Affairs)

3. Bay County Executive - Proposed 2026 Budget Overview Presentation (Receive)

B. Public Hearing Re: Proposed 2026 Bay County Budget (Motion to go out of regular order of business to conduct public hearing; following public hearing, motion to go back to regular order of business)

4-9 C. Bay County Executive: Designation of the Bay County Office of Soil Erosion and Sediment Control as the County Enforcing Agency and Reclassification of Civil Engineer Position (Seeking Board approval to designate the "Bay County Office of Soil Erosion and Sediment Control" which shall consist of the Drain Commissioner's Civil Engineer, working in his capacity as SESC Administrator with the Department of Environmental Affairs and Community Development staff providing support, as the County Enforcing Agency for the

SESC Program under MCL 324.9105; approval of budget adjustment to reclassify the Civil Engineer PB09 position to that of PB10; approval for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

- 10-31 D. Bay County Road Commission - Michigan Transportation Fund Bonds, Series 2025
- E. Bay County Sheriff:
- 32-33 1. Road Patrol Township Contracts FTY 2026 (Seeking Board approval of Road Patrol Service Agreements for the period of January 1, 2026, through December 31, 2026; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
- 34-35 2. Court Officer Liaison Deputy Position (Seeking Board approval of the addition of one (1) Court Officer Liaison Deputy position to the Bay County Sheriff's Office and authorizes a budget adjustment for this position in the amount of \$80,087, with funding to be allocated from General Fund Fund Balance; approval of required budget adjustments – proposed resolution attached)
- 36-37 3. Addition of OWI Reimbursement to the Bay County Sheriff's Office Fee Schedule (Seeking Board approval of the addition of "OWI Reimbursement" to the Bay County (Sheriff's Office) Fee Schedule; approval of required budget adjustments – proposed resolution attached)
- 38-42 F. Bay County Drain Commissioner: 2025 Assessments Rolls
- 43-44 G. Health Officer: Local Health Department (LHD) and Medicaid Health Plan (MHP) Care Coordination Agreements for Case Management (Seeking Board approval of Agreements; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
- 45-48 H. Personnel Director: Tuition Reimbursement for Jason Mikulin (Information Systems) (Receive)
- I. Environmental Affairs and Community Development Department:
- 49-50 1. Mosquito Control: Budget Adjustment and Purchase of Replacement Truck (Seeking Board approval of the purchase of a replacement truck for Bay County Mosquito Control in the amount of \$41,858 through the MiDeal State Purchasing Program, and authorizes the appropriation of \$22,508 from the Mosquito Control Contingency line item 955.02 to cover the balance of the purchase; approval of required budget adjustments – proposed resolution attached)

J. Recreation & Facilities Director:

- 51-52 1. Health Department Conference Room as a Polling Location (Seeking Board approve of Agreement with the City of Bay City allowing use of the Bay County Health Department conference room as a polling location for all elections scheduled in 2026 and waives any associated fees for this specific use; approval for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
- 53-55 2. Labadie Lounge Advertising and Lease Agreement (Seeking Board approval of up to a five-year advertising and lease agreement with Labadie for the creation of the “Labadie Lounge” and associated advertising opportunities at the Bay County Civic Arena through the course of the Agreement; approval of required budget adjustments – proposed resolution attached)

K. Finance:

- 56 1. Analysis of General Fund Equity 2025 (Receive)
- 57 2. Update Regarding Executive Directive #2007-11 (Receive)
- 58-59 3. Purchasing: Bid Award Notification RFQu 2025-03 CM and Design Professional for Bay County Pool Facility (Seeking Board to receive notification of intent to award the Request for Qualifications (RFQu) 2025-03 CM and Design Professional for Bay County Pool Facility to Spence Brothers; approval for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
- 60-62 4. Purchasing: Bid Release for RFQu for the assessment of Juvenile Home Financials (Seeking Board to authorize release of a bid for Request for Qualifications (RFQu) for the assessment of Juvenile Home Financials)

63 L. Payables – General (Proposed resolution attached)

64-66 M. Office of Assigned Counsel – August 2025 Report (Receive)

IX. REFERRALS

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. CLOSED SESSION (IF REQUIRED)

XIII. MISCELLANEOUS

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT

PLEASE NOTE THE CHANGE: The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting (paigen@baycountymi.gov).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130

OCTOBER 7, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/7/2025)

WHEREAS, Family Court Awareness Month is dedicated to raising awareness about the importance of putting child safety first in family court decisions. In Michigan, 1 in 3 families are impacted by domestic violence, including many here in Bay County; and

WHEREAS, Each year, an estimated 58,000 children nationwide are ordered into unsupervised visits with a parent who has been accused of abuse. Since 2008, nearly 1,000 children in the U.S., including 39 in Michigan, have been killed during these visits. This includes Rowan Morey-Pols of Caledonia and Dylan Thebo of Kent County, whose tragic deaths have inspired new efforts to improve child safety laws; and

WHEREAS, In response, Rowan's and Dylan's families have worked to increase awareness and push for stronger protections, including Rowan's Act, which would make it easier to issue Amber Alerts when a child is in danger; and

WHEREAS, Some Michigan counties have taken steps to improve how they handle domestic violence. Kent County created a Domestic Violence Court, and Washtenaw County now uses Lethality Assessments to better protect victims and families; and

WHEREAS, Family Court Awareness Month encourages better education and training for everyone involved in family court—such as judges, lawyers, and child advocates—on important topics like domestic violence, child abuse, trauma, and coercive control. It also promotes the use of research like the Adverse Childhood Experiences (ACEs) Study, which shows how deeply abuse affects children; and

WHEREAS, In Bay County, we recognize the need to support families affected by domestic violence and custody disputes and ensure that family court decisions are made with compassion, evidence, and a focus on protecting children; and

WHEREAS, This month encourages collaboration between lawmakers, service providers, advocates, and the public to improve how family courts operate across the state; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners proclaims October 2025 as FAMILY COURT AWARENESS MONTH in Bay County, Michigan, and encourages all residents to join in raising awareness and supporting efforts that put the safety and well-being of children first.

JEROME CRETE, CHAIR
AND COMMITTEE

October 2025 as Family Court Awareness Month in Bay County – Sponsored by Commissioner Dockett
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
Veteran Affairs**

James A. Barcia
County Executive

Matthew K. Beaver
Director

Tel: 989-895-2055

To: Tim Banaszak, Bay County Board of Commissioners
From: Matthew Beaver, Administrative services Director
Date: September 11, 2025
Subject: Operation Green Light

Background:

America's counties have a long and proud history of serving our nation's veterans, a legacy that continues to this day as we work with our federal, state and local partners to ensure that the former service members have access to the resources they need to thrive. This Veterans Day, we will celebrate the fifth anniversary of Operation Green Light, to show support for all the contributions and sacrifices of the men and women who served in the Armed Forces have been Vital in maintaining the freedoms and way of life enjoyed by the citizens of Bay County and across the United States of America as well.

Request:

The National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans. With this designation we would like to declare from November 4th through Veterans Day, November 11th, 2025 a time to salute and honor the service and sacrifice of our men and women in uniform by having the County Building displaying green lights.

Economics:

No economic impact.

Recommendation:

It is recommended that we recognize November 4th through Veterans Day, November 11, 2025, as Operation Green Light in honor of all Veterans.

CC: Jim Barcia

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/7/2025)

WHEREAS, America's counties have a long and proud history of serving our nation's veterans, a legacy that continues to this day as we work with our federal, state, and local partners to ensure that the former service members have access to the resources they need to thrive; and

WHEREAS, This Veterans Day, Bay County will celebrate the fifth anniversary of Operation Green Light, to show support for all the contributions and sacrifices of the men and women who served in the Armed Forces have been Vital in maintaining the freedoms and way of life enjoyed by the citizens of Bay County and across the United States of America as well; and

WHEREAS, The National Association of Counties encourages all counties, parishes, and boroughs to recognize Operation Green Light for Veterans. With this designation, Bay County would like to declare from November 4th through Veterans Day, November 11th, 2025, a time to salute and honor the service and sacrifice of our men and women in uniform by having the County Building display green lights; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners and Bay County Executive encourage its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 4th through Veterans Day, November 11th, 2025.

JEROME CRETE, CHAIR
AND COMMITTEE

Veterans – Operation Green Light 2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

DEPARTMENT OF CORPORATION COUNSEL



JAMES A. BARCIA
County Executive

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johnsona@baycountymi.gov

Heather Brady Pitcher
Assistant Corporation Counsel
pitcherh@baycountymi.gov

Tel: (989) 895-4131
Fax: (989) 895-2094

Jayson Hoppe
Administrative Supervisor & FOIA Coordinator
hoppej@baycountymi.gov

Nicole LaDouce
Risk Management & FOIA Facilitator
ladoucen@baycountymi.gov

To: Jerome Crete, Ways and Means Committee Chair

From: Amber Davis-Johnson, Director, Department of Corporation Counsel

Date: September 30, 2025

Re: Soil Erosion and Sedimentation Program/Environmental Affairs and Community Development
Restructure/Reorganization

Please consider the following for the agenda of your next meeting scheduled for October 7, 2025.

REQUEST:

The County Executive is requesting a restructuring/reorganization of the Soil Erosion and Sedimentation Program which involves the Environmental Affairs Department as well as the Office of the Drain Commissioner. The Drain Commissioner has agreed to the changes affecting and increasing the job responsibilities of his PB09 Civil Engineer Employee, who will be responsible overseeing, administering and enforcing the program while working cooperatively with and receiving support from the Department of Environmental Affairs and Community Development to administer the Soil Erosion and Sediment Control ("SESC") Program.

BACKGROUND:

The SESC Ordinance, Bay County Ordinance No. 33, was initially approved by the Bay County Board of Commissioners in July of 1992. That Ordinance provided that the County, through Board Resolution and under the auspices of Act 347 of the Public Acts of 1972, as amended, the Soil Erosion and Sedimentation Control Act, shall designate a "County Enforcing Agency" to carry out the duties of enforcement and administration of the Soil Erosion and Sedimentation Act and its rules and regulations. In September of 1993, the Board of Commissioners designated by Resolution 93287 the Bay County Soil Conservation District as the County Enforcing Agency.

In 1994, Part 91 of the Erosion and Sedimentation Control Section of the Natural Resources and Environmental Protection Act was passed (PA 451 of 1994, as amended) superseding the prior Act 347 of 1972. Part 91 provided authorization for Counties to enforce standards outlined in the Act and required Counties to designate a county enforcing agency. In 2002, the County designated by resolution

BAY COUNTY DEPARTMENT OF CORPORATION COUNSEL

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No. 2002-201 the Bay County Soil Erosion Sedimentation Department, overseen by the Department of Environmental Affairs and Community Development, as the County Enforcing Agency. In January of 2007, the Board designated by Resolution 2007-03 the Office of the Drain Commissioner as the County Enforcing Agency. In August of 2007, by Resolution 2007-177, the County formally adopted by reference Part 91 of the Natural Resources and Environmental Protection Act and the rules promulgated under Part 91, for the enforcement of soil erosion and sediment control within Bay County, formally RESCINDED Bay County Ordinance 33, and formally retained the Bay County Drain Commissioner as County Enforcing Agency.

Enforcement of the Soil Erosion and Sediment Control Ordinance is not a statutorily mandated duty of the office of the Drain Commissioner. Consistency and continuity in administration of the Soil Erosion and Sediment Ordinance and its related program is of the utmost importance, and as the Drain Commissioner is an elected position wherein the office holder may change at the will of the voters every four (4) years, County Administration has been tasked with restructuring and reorganizing the program to ensure succession planning is in place and that the responsibilities to run the program on a day-to-day basis are held by individual employees by the County rather than directly through one (1) elected County official.

To effectuate this succession planning and to ensure the consistent administration of the Program without the need to redesignate a County Enforcing Agency dependent on the election of County Wide offices every four (4) years, the Board approved on August 12, 2025 by Resolution 2025-158 the creation of the full-time TU08 position of Environmental Quality Compliance Technician in the Department of Environmental Affairs to assist in the administration of both the SESC Program as well as the Bay Area Stormwater Authority permitting. The TU08 position as well as existing clerical staff from the Environmental Affairs Department will assist the current Civil Engineer located in the Drain Office in the administration of the SESC Program. The program will be administered by the aforementioned Civil Engineer and Department of Environmental Services employees through an internally designated "Office of Soil Erosion and Sediment Control." This reorganization and restructuring of the SESC Program will ensure succession planning and consistent administration of the Program over time.

The Civil Engineer in the drain office is familiar with drain and drain related issues and is certified by the State in Part 91 Soil Erosion practices and has experience in site-plan review, permitting, inspections and compliance including issuance of notices of violation when required. While the Civil Engineer has participated in administering the SESC program in the past, that individual has not previously been deemed responsible for the overall administration of the Program as the County Enforcing Agency and this designation would increase the responsibilities and job duties of the current position, as well as require the Civil Engineer to oversee and manage the SESC duties of the Environmental Quality Compliance Technician in the Department of Environmental Affairs. These additional duties and responsibilities supports a reclassification of the Civil Engineer from his current PB09 designation to that of PB10 so long as the Civil Engineer retains the Designated Enforcement Agency status through Board Resolution. This reclassification of the Civil Engineer would be effective from the date the Office of the Drain Commissioner reinstituted reviewing and approving SESC permits in 2025.

FINANCIAL IMPACT:

The approximate cost to make the change in 2025 wage and fringe benefit rates should not exceed \$1,000.

RECOMMENDATION:

That the Board (1) designate the "Bay County Office of Soil Erosion and Sediment Control" which shall consist of the Drain Commissioner's Civil Engineer, working in his capacity as SESC Administrator with the Department of Environmental Affairs and Community Development staff providing support, as the County Enforcing Agency for the SESC Program under MCL 324.9105; (2) that the Board approve the budget adjustment to reclassify the Civil Engineer PB09 position to that of PB10, at the 2 year step so long as the Civil Engineer continues to perform duties of administering the SESC Program through the Office of Soil Erosion and Sediment Control as the designated Enforcing Agency.

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/7/2025)

WHEREAS, The Bay County Executive is requesting a restructuring/reorganization of the Soil Erosion and Sedimentation Program which involves the Environmental Affairs Department as well as the Office of the Drain Commissioner; and

WHEREAS, The Drain Commissioner has agreed to the changes affecting and increasing the job responsibilities of his PB09 Civil Engineer Employee, who will be responsible for overseeing, administering and enforcing the program while working cooperatively with and receiving support from the Department of Environmental Affairs and Community Development to administer the Soil Erosion and Sediment Control ("SESC") Program; and

WHEREAS, The SESC Ordinance, Bay County Ordinance No. 33, was initially approved by the Bay County Board of Commissioners in July of 1992. That Ordinance provided that the County, through Board Resolution and under the auspices of Act 347 of the Public Acts of 1972, as amended, the Soil Erosion and Sedimentation Control Act, shall designate a "County Enforcing Agency" to carry out the duties of enforcement and administration of the Soil Erosion and Sedimentation Act and its rules and regulations. In September of 1993, the Board of Commissioners designated by Resolution 93-287 the Bay County Soil Conservation District as the County Enforcing Agency; and

WHEREAS, In 1994, Part 91 of the Erosion and Sedimentation Control Section of the Natural Resources and Environmental Protection Act was passed (PA 451 of 1994, as amended) superseding the prior Act 347 of 1972. Part 91 provided authorization for Counties to enforce standards outlined in the Act and required Counties to designate a county enforcing agency. In 2002, the County designated by resolution No. 2002-201 the Bay County Soil Erosion Sedimentation Department, overseen by the Department of Environmental Affairs and Community Development, as the County Enforcing Agency. In January of 2007, the Board designated by Resolution 2007-03 the Office of the Drain Commissioner as the County Enforcing Agency. In August of 2007, by Resolution 2007-177, the County formally adopted by reference Part 91 of the Natural Resources and Environmental Protection Act and the rules promulgated under Part 91 for the enforcement of soil erosion and sediment control within Bay County, formally RESCINDED Bay County Ordinance 33, and formally retained the Bay County Drain Commissioner as County Enforcing Agency; and

WHEREAS, Enforcement of the Soil Erosion and Sediment Control Ordinance is not a statutorily mandated duty of the office of the Drain Commissioner; and

WHEREAS, Consistency and continuity in administration of the Soil Erosion and Sediment Ordinance and its related program is of the utmost importance, and as the Drain Commissioner is an elected position wherein the office holder may change at the will of the voters every four (4) years, County Administration has been tasked with restructuring and reorganizing the program to ensure succession planning is in place and that the responsibilities to run the program on a day-to-day basis are held by individual employees by the County rather than directly through one (1) elected County official; and

- WHEREAS,** To effectuate this succession planning and to ensure the consistent administration of the Program without the need to redesignate a County Enforcing Agency dependent on the election of County Wide offices every four (4) years, the Board approved on August 12, 2025 by Resolution 2025-158 the creation of the full-time TU08 position of Environmental Quality Compliance Technician in the Department of Environmental Affairs to assist in the administration of both the SESC Program as well as the Bay Area Stormwater Authority permitting. The TU08 position as well as existing clerical staff from the Environmental Affairs Department will assist the current Civil Engineer located in the Drain Office in the administration of the SESC Program. The program will be administered by the aforementioned Civil Engineer and Department of Environmental Services employees through an internally designated "Office of Soil Erosion and Sediment Control." This reorganization and restructuring of the SESC Program will ensure succession planning and consistent administration of the Program over time; and
- WHEREAS,** The Civil Engineer in the drain office is familiar with drain and drain related issues and is certified by the State in Part 91 Soil Erosion practices and has experience in site-plan review, permitting, inspections and compliance including issuance of notices of violation when required. While the Civil Engineer has participated in administering the SESC program in the past, that individual has not previously been deemed responsible for the overall administration of the Program as the County Enforcing Agency and this designation would increase the responsibilities and job duties of the current position, as well as require the Civil Engineer to oversee and manage the SESC duties of the Environmental Quality Compliance Technician in the Department of Environmental Affairs. These additional duties and responsibilities supports a reclassification of the Civil Engineer from his current PB09 designation to that of PB10 so long as the Civil Engineer through his position in the Office of SESC retains the Designated Enforcement Agency status through Board Resolution. This reclassification of the Civil Engineer would be effective from the date the Office of the Drain Commissioner reinstituted reviewing and approving SESC permits in 2025; and
- WHEREAS,** The approximate cost to make the change in 2025 wage and fringe benefit rates should not exceed \$1,000; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners designates the "Bay County Office of Soil Erosion and Sediment Control" (which shall consist of the Drain Commissioner's Civil Engineer, working in his capacity as SESC Administrator with the Department of Environmental Affairs and Community Development staff providing support), as the County Enforcing Agency for the SESC Program under MCL 324.9105; Be It Further
- RESOLVED** That the Bay County Board of Commissioners approves a budget adjustment to reclassify the Civil Engineer PB09 position to that of PB10, at the 2-year step, so long as the Civil Engineer continues to perform duties of administering the SESC Program through the Office of Soil Erosion and Sediment Control as the Designated Enforcing Agency; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute any and all related documents and to approve the necessary budget adjustments required for implementation; Be It Finally
- RESOLVED** That all related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR
AND COMMITTEE**

County Executive/Environmental Affairs - Soil Erosion and Sedimentation Program/Environmental
Affairs and Community Development Restructure/Reorganization

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

RESOLUTION APPROVING ISSUANCE OF BONDS
NEW EQUIPMENT STORAGE BUILDING AND WASH BAY
CONSTRUCTION PROJECT

At a regular meeting of the Board of County Road Commissioners, County of Bay, Michigan (the "Road Commission Board"), held on the 17th day of September, 2025.

PRESENT: William E. Schumacher, Chairman, Kevin D. Shark, Vice-Chairman,
William A. Jordan, Commissioner

ABSENT: None

The following resolution was made by Schumacher:

WHEREAS, the Road Commission Board has determined that it is necessary to acquire and construct certain equipment and maintenance facilities (the "Improvements") to protect and extend the service life of roadway related equipment be used by the Bay County Road Commission (the "Road Commission") for the construction, maintenance and repair of roads in the County; and

WHEREAS, the County of Bay (the "County") is authorized, with the approval of the Road Commission, to issue bonds as authorized by the provisions of Act 51, Public Acts of Michigan, 1951, as amended ("Act 51"), to pay the cost of the Improvements; and

WHEREAS, the aggregate cost of the Improvements is estimated to be approximately Twelve Million Dollars (\$12,000,000); and

WHEREAS, the Road Commission Board has determined that it is the best interest of the Road Commission and the County for the County to issue bonds in one or more series to finance the Improvements in an aggregate principal amount not to exceed Twelve Million Dollars (\$12,000,000), which bonds shall mature not later than fifteen (15) years from the date of the first principal payment or maturity date of such bonds (the "Bonds").

NOW, THEREFORE, BE IT RESOLVED by the Board of County Road Commissioners, County of Bay, as follows:

1. The issuance of the Bonds by the County, in one or more series, in an aggregate principal amount not to exceed Twelve Million Dollars (\$12,000,000), which Bonds shall mature not later than fifteen (15) years from the date of the first principal payment or maturity date of the Bonds, to finance all or a part of the Improvements is hereby approved.
2. As required by Section 18c of Act 51, the resolution of the Board of Commissioners of the County authorizing the issuance of the Bonds shall contain an irrevocable appropriation providing for the payment of the principal of and interest on the Bonds from the money received or to be received by the Road Commission from the Michigan Transportation Fund (the "MTF").
3. To effectuate the pledge to be made by the County, the Road Commission Board hereby appropriates from the moneys received or to be received by the Road Commission from the MTF such amounts as are necessary to pay the principal of and interest on the Bonds when due and pledges to pay such funds in such manner and at such time as directed by the County in order that principal of and interest on the Bonds be paid when due.
4. The members of the Road Commission Board and the Engineer-Manager and other administrative staff of the Road Commission are hereby authorized to take such action as necessary or desirable in connection with the issuance of the Bonds by the County.
5. The Engineer-Manager, or the Engineer-Manager's designee, is authorized and directed to file, to the extent deemed necessary, a municipal finance qualifying statement with the Michigan Department of Treasury with a goal of achieving qualified status for the Road Commission in accordance with section 303(3) of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), and, in the event the Road Commission is determined to have qualified status, the Road Commission shall comply with all applicable requirements of Act 34. In the alternative, a prior

approval application may be prepared and filed with respect to the Bonds, and the related filing fee shall be paid all in accordance with Act 34. The Engineer-Manager, or the Engineer-Manager's designee, is authorized and directed to: execute said application and pay such fee on behalf of the Road Commission, and file any additional documents with such application necessary to obtain such qualified status or prior approval for the issuance of the Bonds.

6. The Road Commission Clerk or the Engineer-Manager is hereby authorized and directed to file a certified copy of this resolution with the Bay County Board of Commissioners.

7. All resolutions and parts of resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.

Motion was adopted on a roll call vote:

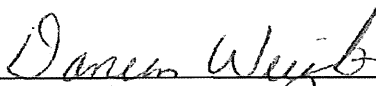
Yeas: Schumacher, Shark, Jordan

Nays: None

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF BAY)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Board of County Road Commissioners, County of Bay held on the 17th day of September, 2025, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.



Danean Wright, CPA, Clerk

Board of County Road Commissioners, County of Bay

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

At a special meeting of the Board of Commissioners of the County of Bay, Michigan (the "County"), held on the 7th day of October, 2025.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

BOND RESOLUTION

Michigan Transportation Fund Bonds, Series 2025

WHEREAS, acting upon the request and approval of the Bay County Road Commission (the "Road Commission"), the Board of Commissioners of the County does hereby determine that it is necessary to acquire and construct certain equipment and maintenance facilities (the "Improvements") to protect and extend the service life of roadway related equipment used by the Road Commission for the construction, maintenance and repair of roads in the County; and

WHEREAS, the aggregate cost of Improvements is estimated to be approximately Twelve Million Dollars (\$12,000,000); and

WHEREAS, the County deems it necessary to borrow the aggregate principal sum of not to exceed Twelve Million Dollars (\$12,000,000), and issue bonds in one or more series as authorized by the provisions of Act 51, Public Acts of Michigan, 1951, as amended ("Act 51"), to pay all or part of the cost of the Improvements; and

WHEREAS, the Improvements are in accordance with the purposes enumerated in Act 51; and

WHEREAS, the revenues received by the Road Commission from the Michigan Transportation Fund pursuant to Act 51 during the fiscal years referenced in Act 51 are more than sufficient to comply with all the requirements specified in Act 51; and

WHEREAS, it is anticipated that the County will advance all or a portion of the costs of the Improvements prior to the issuance of said bonds, such advance to be repaid from proceeds of the bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends herein to qualify amounts advanced by the County to the Improvements for reimbursement from proceeds of the bonds described herein in accordance with the requirements of the Reimbursement Regulations.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Bay, Michigan, as follows:

1. AUTHORIZATION OF BONDS-- PURPOSE. Bonds of the County aggregating the principal sum as determined by an Authorized Officer, but not to exceed Twelve Million Dollars (\$12,000,000), shall be issued and sold in one or more series pursuant to the provisions of Act 51,

for the purpose of defraying all or part of the cost of the Improvements, including the cost of issuing the bonds. For purposes of this Bond Resolution, "Authorized Officer" shall mean the Chairman of the Board of Commissioners or, in the absence of said Chairman, the Bay County Road Commission Engineer-Manager.

2. BOND DETAILS. The bonds shall be designated "Michigan Transportation Fund Bonds, Series 2025", or such other designation as determined by the Authorized Officer, *provided that*, if said bonds are not issued in calendar year 2025, the Authorized Officer may re-designate the bonds to reflect the year in which the bonds are issued; shall be dated the date of their delivery; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 6% per annum to be determined upon the sale thereof and payable semiannually on such dates as shall be determined by order of the Authorized Officer; and shall be serial and/or term bonds and mature on such dates and in such amounts as shall be determined by order of the Authorized Officer; provided, however, that the final principal maturity of the bonds shall be not later than fifteen (15) years from the date of the first principal payment or maturity date of such bonds. If the original purchaser of the bonds shall designate certain of the bonds as term bonds, the principal maturities of the bonds shall become mandatory redemption requirements in accordance with the provisions of Section 6 and the form of bond set forth in Section 10. If requested by the original purchaser of the bonds and determined by the Authorized Officer, the bonds may be issued in the form of a single bond with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature;

provided, however, the Authorized Officer may determine by order that presentation and surrender of the bonds to the bond registrar and paying agent are not required for payment of some or all of the principal installments, and in such case such principal installments shall be paid to the registered owner of the bonds as shown on the registration books. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by wire transfer or by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

4. BOOK-ENTRY SYSTEM. Initially, one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”) for the benefit of other parties (the “Participants”) in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or “beneficial owner” in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Bond Resolution. In the event bond certificates are issued, the provisions of

this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of and interest on the bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC. The Authorized Officer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the County in such form as such official deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Bond Resolution.

Notwithstanding any other provision of this Bond Resolution to the contrary, if the Authorized Officer deems it to be in the best interest of the County, the bonds shall not initially be issued through the book-entry-only transfer system of DTC.

5. OPTIONAL REDEMPTION. The bonds shall be subject to optional redemption prior to maturity upon such terms and conditions as shall be determined by order of the Authorized Officer.

6. MANDATORY PRIOR REDEMPTION. If any of the bonds are designated by the original purchaser as term bonds such bonds shall be subject to mandatory prior redemption at par and accrued interest in accordance with the maturity schedule determined by the Authorized Officer

and upon the terms and conditions set forth in the form of bond contained in Section 10 hereof. The bonds to be redeemed shall be selected by lot.

7. BOND REGISTRAR AND PAYING AGENT. U.S. Bank Trust Company, National Association, Detroit, Michigan is hereby appointed bond registrar and paying agent for the Bonds, and the Authorized Officer may enter into an agreement with such bond registrar and paying agent. The Authorized Officer from time to time may designate, and may enter into an agreement with, a new bond registrar and paying agent for the Bonds, which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan.

8. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the County by the manual or facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer or Authorized Officer to the purchaser upon receipt of the purchase price. Additional bonds bearing the manual or facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

9. EXCHANGE AND TRANSFER OF BONDS. Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, may be exchanged for bonds of any other

authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is [insert applicable date]."

The County and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the County as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 3 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge,

expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of bonds, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

10. FORM OF BONDS. The bonds shall be in substantially the form that follows on the next page, with such changes as approved by the Authorized Officer and not inconsistent with the provisions of this Bond Resolution:

[Remainder of page intentionally left blank]

UNITED STATES OF AMERICA
STATE OF MICHIGAN

COUNTY OF BAY

MICHIGAN TRANSPORTATION FUND BOND, SERIES 2025

INTEREST RATE MATURITY DATE DATE OF ORIGINAL ISSUE CUSIP

_____, 2025

Registered Owner:

Principal Amount:

The County of Bay, State of Michigan (the "County"), acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at U.S. Bank Trust Company, National Association, Detroit, Michigan, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereafter defined), and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by wire transfer or by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address or by Automated Clearing House (ACH) electronic fund transfer, interest on such Principal Amount until the County's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first day of _____ and _____ in each year, commencing on _____ 1, 20___. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$_____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of defraying all or part of the cost of acquiring and constructing garage and storage facilities to be used for the construction, improvement, maintenance and repair of county roads. The issuance of the bonds is authorized by the provisions of Act 51, Public Acts of Michigan, 1951, as amended.

This bond and the interest thereon are payable from the proceeds of state collected taxes returned by the Michigan Transportation Fund to the Bay County Road Commission (the "Road Commission") for highway purposes pursuant to law and the Resolution contains an irrevocable appropriation of the amount necessary to pay the principal of and interest on this bond and the series of bonds of which this is one from moneys derived from such state collected taxes so returned to the Road Commission for highway purposes which have not been theretofore specifically allocated and pledged for the payment of indebtedness. As additional security, the County has agreed that if the payments from the said taxes are insufficient to pay the principal of and interest on the bonds, then the County Treasurer shall be obligated to advance sufficient money from the general fund of the County to make up the deficiency. The ability of the County to levy ad valorem taxes in order to advance any such money is subject to statutory and constitutional limitations. The County may issue additional bonds payable from said state collected taxes and the Road Commission may pledge said state collected taxes for payment of certain obligations within the limitations prescribed by law.

This bond is not a general obligation of the State of Michigan.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or the Registered Owner's attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year ____ are subject to mandatory prior redemption at par and accrued interest as follows:

<u>Redemption Date</u>	<u>Principal Amount of Bonds to be Redeemed</u>
------------------------	---

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

(REPEAT IF MORE THAN ONE TERM BOND)

OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to _____, 20__, are not subject to redemption prior to maturity. Bonds maturing on and after _____, 20__, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any interest payment date on and after _____, 20__. Bonds of a denomination greater than \$_____ may be partially redeemed in the amount of \$_____ or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty nor more than sixty days' notice of redemption shall be given by first-class mail to the registered owners of bonds called to be redeemed at their registered addresses. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Bay, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by facsimile signatures of its Chairperson of the Board of Commissioners and its Clerk. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

COUNTY OF BAY

By: _____
Chairperson, Board of Commissioners

And: _____
Clerk, County of Bay

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within-mentioned Resolution.

U.S. BANK TRUST COMPANY, NATIONAL ASSOCIATION

Bond Registrar and Paying
Agent

By: _____
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

(please print or type name, address and taxpayer identification number of transferee) the within
bond and all rights thereunder and hereby irrevocably constitutes and appoints

attorney to transfer the within bond on the books kept for registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a
Securities Transfer Association recognized signature guarantee program.

[END OF BOND FORM]

11. APPROPRIATION OF ROAD COMMISSION'S MICHIGAN TRANSPORTATION FUND PAYMENTS. To provide moneys to pay the principal of and interest on the bonds and in accordance with the provisions of Act 51, until payment in full of the principal of and interest on all the bonds, or, until sufficient cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of and interest on the bonds, or any portion thereof, shall have been deposited in trust for payment in full of the bonds to their maturity, or if called for redemption, to the date fixed for redemption, there is hereby made an irrevocable appropriation of the amount of money necessary to pay the principal of and interest on the bonds from the moneys to be derived from state collected taxes returned to the Road Commission for highway purposes pursuant to law. In the event of such deposit in trust, this Bond Resolution shall be defeased with respect to such bonds, and the owners of the bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of and interest on the bonds from the deposited funds and the interest and gains thereon and to transfer and exchange bonds as provided herein.

Until this Bond Resolution is defeased, the County Treasurer is directed, in each year that any of the principal of and interest on the bonds remains unpaid, to set aside in a separate depository account, to be designated Michigan Transportation Fund Bonds, Series 2025 Debt Retirement Fund, sufficient moneys from revenues received during such year from state collected taxes returned to the Road Commission for highway purposes pursuant to law to pay the principal of and interest on the bonds next maturing. The County Treasurer is further directed to open a separate depository account, to be designated Michigan Transportation Fund Bonds, Series 2025 Construction Fund into which the proceeds of the bonds, less accrued interest and such premium determined by the Authorized Officer, if any, shall be credited and from which withdrawals shall be made to pay the cost of the Improvements.

12. ADDITIONAL SECURITY. Pursuant to Act 51, and as additional security for the prompt payment of the principal of and interest on the bonds, if the funds primarily pledged are not sufficient, the County Treasurer is hereby authorized and obligated advance sufficient money from the general fund of the County to make up the deficiency, and reimbursement to the general fund shall be made from the first subsequent revenue received by the Road Commission from the Michigan Transportation Fund not pledged or required to be set aside and used for the payment of the principal and interest on bonds, notes or other evidences of indebtedness. In no event may the County levy an ad valorem tax for the purpose of paying the principal of and interest on the bonds in an amount in excess of the rate permitted by law pursuant to the Michigan Constitution.

13. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimated period of usefulness of the Improvements is hereby determined to be not less than fifteen (15) years and upwards, and the plans for and estimated cost of the Improvements are hereby approved and adopted.

14. TAX COVENANT. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer is authorized for and on behalf of the County to make any elections or designations under the Code. The Authorized Officer and other appropriate officials of the County are authorized to do all things necessary (including the making of such covenants of the County as shall be appropriate) to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.

15. REPLACEMENT OF BONDS. Upon receipt by the County Treasurer of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity which complies with applicable law

and is satisfactory to the County Treasurer, the County Treasurer may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the County Treasurer may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any bond delivered pursuant the provisions of this section in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

16. APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the bonds is subject to approval being granted therefor by the Department of Treasury of the State of Michigan in accordance with Act 34, Public Acts of Michigan, 2001, as amended, if the County is unable to obtain qualified status from the Department of Treasury. The Authorized Officer is hereby authorized to file with the Department of Treasury an application for approval with respect to the bonds and pay such fees and request such waivers and exemptions as may be necessary or desirable.

17. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Bonds shall be sold at a competitive sale as hereinafter provided. The Authorized Officer is hereby authorized to approve an Official Notice of Sale for the Bonds and publish the same in accordance with law in *The Bond Buyer* at least seven days before the date set for the sale of the Bonds. Sealed bids for the purchase of the Bonds shall be received up to such time as shall hereafter be determined by the Authorized Officer. Following the receipt of bids for the Bonds, the Bonds shall be awarded

to the successful bidder therefor pursuant to the Sale Order, which shall set forth, with respect to the Bonds, the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, and purchase price to be paid by the successful bidder, as well as such other terms and provisions as the Authorized Officer determines to be necessary or appropriate in connection with the sale of the Bonds. In making the determination in the order authorizing the sale of the bonds with respect to principal maturities and dates, interest rates and purchase price of the bonds, the Authorized Officer shall be limited as follows:

- (a) The interest rate on any bonds shall not exceed 6% per annum.
- (b) The final maturity date of the bonds shall not be later than fifteen (15) years from the date of the first principal payment or maturity date of the bonds.
- (c) The purchase price of the bonds shall not be less than 99% of the principal amount thereof.

The Authorized Officer, the County Clerk, the County Treasurer and other appropriate County and County Road Commission officials are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of bonds in accordance with this Bond Resolution.

18. OFFICIAL STATEMENT; CONTINUING DISCLOSURE. (1) The Authorized Officer is authorized to cause the preparation of an official statement for the bonds for the purpose of enabling compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the “Rule”), and to do all other things necessary to enable compliance with the Rule. After the award of the bonds, the County will provide copies of a “final official statement” (as defined in paragraph (f)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the Underwriter to enable the Underwriter to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

(2) The Authorized Officer is hereby authorized to execute and deliver in the name of and on behalf of the County (i) a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the bonds pursuant to paragraph (b)(5) of the Rule, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

19. DECLARATION OF OFFICIAL INTENT. The County hereby declares its official intent to issue the Bonds to finance the costs of the Improvements, and hereby declares that it reasonably expects to reimburse all or a portion of the County's advances to the Improvements as anticipated by this resolution.

20. APPOINTMENTS. Dickinson Wright PLLC is hereby appointed to act as bond counsel.

21. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions, insofar as they are in conflict herewith, are rescinded.

YEAS: _____

NAYS: _____

ABSENT: _____

STATE OF MICHIGAN)
)ss
 COUNTY OF BAY)

I, the undersigned, the County Clerk of the County of Bay, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a special meeting of the Board of Commissioners of said County held on the 7th day of October, 2025, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

Kathleen Zanotti
 Clerk, County of Bay, Michigan



Troy R. Cunningham

Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

To: Jerome Crete, Chair, Committee of the Whole
From: Sheriff Troy R. Cunningham *TRC*
Date: September 22, 2025
Subject: Road Patrol Township Contracts FTY 2026

Request: For the Sheriff's Office to continue Road Patrol contract agreements with the City of Auburn, Bangor Charter Township, Frankenlust Township, Kawkawlin Township, Fraser Township, Monitor Township, Pinconning Township, Portsmouth Township, and Williams Township.

Background: The contracts will be for the calendar year January 1, 2026, through December 31, 2026.

Finance/Economics: These services will be a continuation of services budgeted as in previous years.

Recommendation: It is recommended that the Board approve entering into the contract agreements and all necessary budget adjustments and authorize the Board Chair to sign all required documents.

CC: Undersheriff Christopher D. Mausolf
Lindsey Arsenault, BOC
Amber Johnson, Corporate Counsel
Heather Pitcher, Assistant Corporate Counsel
Scott Trepkowski, Finance Officer
Kim Priessnitz, Assistant Finance Officer
File Copy

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (10/7/2025)
- WHEREAS, The calendar year Road Patrol Service Agreements with the City of Auburn, Bangor Charter Township, Frankenlust Township, Kawkawlin Township, Fraser Township, Monitor Township, Pinconning Township, Portsmouth Township, and Williams Township are up for renewal for the period January 1, 2026, through December 31, 2026; and
- WHEREAS, These services will be budgeted as a continuance of services budgeted in years past; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Road Patrol Service Agreements with the City of Auburn, Bangor Charter Township, Frankenlust Township, Kawkawlin Township, Fraser Township, Monitor Township, Pinconning Township, Portsmouth Township, and Williams Township for the period January 1, 2026 through December 31, 2026; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute said Agreements on behalf of Bay County following Finance and Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Sheriff – Road Patrol Township Contracts FTY-2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



Troy R. Cunningham

Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: September 26, 2025

TO: Jerome Crete, Chairman Committee of the Whole

FROM: Troy R. Cunningham, Bay County Sheriff

RE: COURT OFFICER LIAISON DEPUTY

BACKGROUND:

Currently the Sheriff's Office Corrections Facility positions are as follows: 39 Correction Facility Officers, which include 2 Correction Facility Sergeant I and 4 Correctional Facility Sergeant II, 2 Court Security Deputies and 2 Court Officer Deputies. The Bay County Court system is comprised of 2 Circuit Court Judges, 3 District Court Judges, Probate Judge and a Magistrate. Court Officer Deputies transport in custody inmates to and from the Courts for hearings, trials, motions, sentencings, etc. Court Deputies take defendants in custody that are remanded to jail by Judges. Court Deputies are requested by the Judges for matters that occur in the Court room along with trials that Defendants are in custody that require a Court Deputy presence. An additional Court Officer Liaison Deputy would ensure the Court System has adequate coverage and security. This position would also participate and organize court schedules and transports. This will ensure the smooth operation between the Courts and Sheriff's Office. The hiring of a Court Officer Liaison Deputy, who will also work in the jail, will reduce the overtime costs in the jail facility and prisoner transports.

FINANCE & ECONOMICS:

Additional general fund dollars are needed for hiring an additional Court Officer Deputy for wages and fringes, estimated for the first year to be approximately \$80,087.00.

RECOMMENDATIONS:

Approve and update the Personnel workforce to include 1 additional Court Deputy and any necessary budget adjustments that may be required.

Cc: Undersheriff Chris Mausolf
Captain Troy Stewart
Alex Poirier
Tiffany Jerry
Tracy Cederquist
Lindsey Arsenault
Joseph K. Sheeran



BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 21, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (10/7/2025)
- WHEREAS,** The Bay County Sheriff's Office currently employs thirty-nine (39) Correctional Facility Officers, including two (2) Correctional Facility Sergeant I and four (4) Correctional Facility Sergeant II, as well as two (2) Court Security Deputies and two (2) Court Officer Deputies; and
- WHEREAS,** The Bay County Court system is comprised of two (2) Circuit Court Judges, three (3) District Court Judges, a Probate Judge, and a Magistrate; and
- WHEREAS,** Court Officer Deputies are responsible for transporting in-custody inmates to and from the courts for hearings, trials, motions, sentencings, and other court matters, as well as providing courtroom security as requested by the Judges; and
- WHEREAS,** The addition of a Court Officer Liaison Deputy would provide the Court system with enhanced coverage and security, assist with scheduling and coordination of inmate transports, and help ensure smooth operations between the Courts and the Sheriff's Office; and
- WHEREAS,** This position will also provide support within the jail, helping to reduce overtime costs associated with jail operations and prisoner transport; and
- WHEREAS,** The first-year costs for wages and fringe benefits for hiring an additional Court Officer Deputy are estimated to be approximately \$80,087, for which an allocation of General Fund dollars is requested; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the addition of one (1) Court Officer Liaison Deputy position to the Bay County Sheriff's Office and authorizes a budget adjustment for this position in the amount of \$80,087, with funding to be allocated from General Fund Fund Balance; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Personnel/Sheriff - Court Officer Liaison Deputy Position

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: September 26, 2025

TO: Jerome Crete, Chairman Committee of the Whole

FROM: Troy R. Cunningham, Bay County Sheriff

RE: Change to fee schedule

BACKGROUND:

I am requesting the approval for the addition of OWI (Operating While Intoxicated) Reimbursement to the Fee Schedule of Bay County. This addition requires no use of general fund dollars and requires no additional equipment purchases. Michigan Compiled Law 769.1f allows the sentencing court to order people convicted of certain Operating While Intoxicated offenses to reimburse the local unit of government (Bay County) for costs incurred such as law enforcement expenses (wages and certain chemical tests) upon that unit of governments request.

FINANCE & ECONOMICS:

I request your consideration to change the fee schedule to add "OWI Reimbursement" which will allow the Bay County Sheriff's Office to submit to the courts a request for reimbursement to the court system. The change will have favorable impact on the general fund due to the County of Bay being able to request reimbursement in the amount of \$100.00 for a OWI arrest without a blood draw chemical test and \$167.39 for a OWI arrest with a blood draw chemical test. All monies recovered in the form of this reimbursement will be paid to the County of Bay in whole to whatever amount is ordered by the court system.

RECOMMENDATIONS:

Approve to change the Sheriff's Office fee schedule and to make any necessary budget adjustments that may be required.

CC: Undersheriff Chris Mausolf
Captain Troy Stewart
Alex Poirer
Lindsey Arsenault
Scott Trepkowski
Kim Priessnitz
Tosha Mecomber
Michael Kanuszewski
Christopher Johnson



BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/7/2025)

WHEREAS, Michigan Compiled Law (MCL) 769.1f authorizes sentencing courts to order individuals convicted of certain Operating While Intoxicated (OWI) offenses to reimburse the local unit of government (Bay County) for costs incurred, including law enforcement expenses such as wages and chemical testing, upon request of the local unit of government; and

WHEREAS, The Bay County Sheriff seeks approval to add "OWI Reimbursement" to the Bay County Fee Schedule in order to submit reimbursement requests to the courts for costs associated with OWI arrests; and

WHEREAS, This addition requires no use of General Fund dollars and no additional equipment purchases; and

WHEREAS, The proposed fee schedule addition will allow Bay County to request reimbursement of \$100.00 for an OWI arrest without a blood-draw chemical test and \$167.39 for an OWI arrest with a blood-draw chemical test, with all monies recovered to be paid directly to the County of Bay in the amount ordered by the court system; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the addition of "OWI Reimbursement" to the Bay County (Sheriff's Office) Fee Schedule as outlined above, effective immediately; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Sheriff– Addition of OWI Reimbursement to the Bay County Sheriff's Office Fee Schedule

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY DRAIN COMMISSIONER

MICHAEL RIVARD
rivardm@baycountymi.gov

515 CENTER AVENUE, SUITE 601
BAY CITY, MICHIGAN 48708-5127
drainoffice@baycountymi.gov

PHONE (989) 895-4290
FAX (989) 895-4292
TDD (989) 895-4049
(HEARING IMPAIRED)

September 24, 2025

Kathleen Zanotti
Bay County Clerk
Bay County Building
Bay City, Michigan 48708

Re: 2025 Assessment Rolls

Dear Ms. Zanotti:

Enclosed herewith please find the Assessment Rolls for 2025 which must be adopted by the Board of Commissioners at their October session. Please ensure that these items are put on the agenda for proper action. By copy of this letter to Linsey Arsenault, I am requesting this be placed on the board agenda for the October session.

If you should have any questions regarding this matter, please do not hesitate to contact me.

Sincerely,



Michael Rivard
Bay County Drain Commissioner

Enclosures
cc: Lindsey Arsenault

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/7/2025)

RESOLVED By the Bay County Board of Commissioners that the 2025 Assessment Rolls, as submitted by the Bay County Drain Commissioner (summary attached) and on file in the Bay County Clerk's Office, are hereby adopted

JEROME CRETE, CHAIR
AND COMMITTEE

Drain – 2025 Assessment Rolls

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY DRAIN COMMISSIONER

MICHAEL RIVARD
rivardm@baycountymi.gov

515 CENTER AVENUE, SUITE 601
BAY CITY, MICHIGAN 48708-5127
drainoffice@baycountymi.gov

PHONE (989) 895-4290
FAX (989) 895-4292
TDD (989) 895-4049
(HEARING IMPAIRED)


MEMORANDUM

TO: Tim Banaszak, Board Chair

FROM: Michael Rivard, Drain Commissioner

RE: 2025 Assessments

DATE: September 24, 2025



Attached you will find the County At-large Assessments for drain projects this year. The total is \$73,312.75. We continue to attempt to minimize the County At-Large Assessments in an effort to reduce the burden on the general fund but have been very active in our work.

I must note that most assessments, however, are "Operation and Maintenance". Under the Drain Code, these project figures are determined by the "historical percentages" set by the last petitioned project for that particular drain. Our ability to alter these is very limited.

As you will note from the list, we have had a productive year in upgrading the County's drain system. We attempted to address the many requests we received during the last year. We have taken advantage of our internal staff, good pricing from contractors and close working relationships with townships to complete the work affordably as possible. It reflects the skill and hard work of the staff we have in the Office of the Drain Commissioner.

I am aware of the difficult job you have with respect to the County budget and wanted to assure you our office is doing what it can to reduce our burden on it. Please do not hesitate to contact me with questions.

2025 DRAIN ASSESSMENTS
by Drain

9/23/2025

DUE FROM MUNICIPALITY	TOWNSHIP CODE	DRAIN CODE	DRAIN NAME	FUND	YEARS	ASSESSMENT TYPE	AT LARGE	LOCAL	PERCENT	Grand Total
BAY COUNTY	BAY COUNTY	24	BENCH	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 250.00		10.0000%	
WILLIAMS	140	24	BENCH	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 375.00		15.0000%	
WILLIAMS	140	24	BENCH	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 1,875.00	75.0000%	
			BENCH Total							\$ 2,500.00
BAY COUNTY	BAY COUNTY	52	COMPO	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 625.00		50.0000%	
FRASER	040	52	COMPO	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 250.00		50.0000%	
			COMPO Total							\$ 500.00
BAY COUNTY	BAY COUNTY	80	DEWYSE	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,280.00		5.1200%	
CITY OF BAY CITY	160	80	DEWYSE	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 502.50		2.0100%	
CITY OF BAY CITY	160	80	DEWYSE	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 1,302.77	0.0600%	
PORTSMOUTH	130	80	DEWYSE	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 4,132.50		16.5300%	
PORTSMOUTH	130	80	DEWYSE	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 17,589.73	75.5100%	
MDOT	MDOT	80	DEWYSE	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 192.50		0.7700%	
			DEWYSE Total							\$ 25,000.00
BAY COUNTY	BAY COUNTY	99	FITZHUGH	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 250.00		50.0000%	
MERRITT	090	99	FITZHUGH	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 250.00		50.0000%	
			FITZHUGH Total							\$ 500.00
BAY COUNTY	BAY COUNTY	120	HADD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 540.00		5.4000%	
KAVKAVLIN	080	120	HADD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,567.00		15.6700%	
KAVKAVLIN	080	120	HADD	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 7,607.00	76.0700%	
LAKESTATE	LAKESTATE	120	HADD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 286.00		2.8600%	
			HADD Total							\$ 10,000.00
BAY COUNTY	BAY COUNTY	359	KOLB,EBELT,STEPHAN, BEHMLANDER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 287.00		50.0000%	
MONITOR	100	359	KOLB,EBELT,STEPHAN, BEHMLANDER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 287.00		50.0000%	
			BEHMLANDER Total							\$ 574.00
BAY COUNTY	BAY COUNTY	174	LINK	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 199.75		2.3500%	
FRANKENLUST	030	174	LINK	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,190.00		14.0000%	
FRANKENLUST	030	174	LINK	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 6,941.95	81.6700%	
MDOT	MDOT	174	LINK	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 168.30		1.9800%	
			LINK Total							\$ 8,500.00
BAY COUNTY	BAY COUNTY	205	MUNGER RD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 328.80		4.1100%	
MERRITT	090	205	MUNGER RD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,057.60		13.2200%	
MERRITT	090	205	MUNGER RD	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 5,820.80	72.7600%	
MDOT	MDOT	205	MUNGER RD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 792.80		9.9100%	
			MUNGER RD Total							\$ 8,000.00
BAY COUNTY	BAY COUNTY	207	NEARING DEAN	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 570.90		5.7090%	
MERRITT	090	207	NEARING DEAN	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,466.00		14.6600%	
MERRITT	090	207	NEARING DEAN	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 7,963.10	79.6310%	
			NEARING DEAN Total							\$ 10,000.00
BAY COUNTY	BAY COUNTY	212	OAKWOOD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 405.00		5.4000%	
KAVKAVLIN	080	212	OAKWOOD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,175.25		15.6700%	
KAVKAVLIN	080	212	OAKWOOD	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 5,580.75	74.4100%	
LAKESTATE	LAKESTATE	212	OAKWOOD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 139.50		1.8600%	
MDOT	MDOT	212	OAKWOOD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 199.50		2.6600%	
			OAKWOOD Total							\$ 7,500.00
BAY COUNTY	BAY COUNTY	342	ZIEGLER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 760.00		7.6000%	
FRANKENLUST	030	342	ZIEGLER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,500.00		15.0000%	
FRANKENLUST	030	342	ZIEGLER	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 7,200.00	72.0000%	
H&E RAILROAD	H&E RAILROAD	342	ZIEGLER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 60.00		0.6000%	
MDOT	MDOT	342	ZIEGLER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 480.00		4.8000%	
			ZIEGLER Total							\$ 10,000.00
BAY COUNTY	BAY COUNTY	372	STEPHAN & BR	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 122.40		4.8960%	
MONITOR	100	372	STEPHAN & BR	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 368.90		14.7560%	
MONITOR	100	372	STEPHAN & BR	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 2,008.70	80.3480%	

2025 DRAIN ASSESSMENTS
by Drain

9/23/2025

DUE FROM MUNICIPALITY	TOWNSHIP CODE	DRAIN CODE	DRAIN NAME	FUND	YEARS	ASSESSMENT TYPE	AT LARGE	LOCAL	PERCENT	Grand Total
STEPHAN & BR Total										
BAY COUNTY	80101	80101	HAMPTON	8011	1 OF 1	OPERATING & MAINTENANCE	\$ 491.30	\$ 2,008.70	11.4100%	\$ 2,500.00
MDOT	80101	80101	HAMPTON	8011	1 OF 1	OPERATING & MAINTENANCE	\$ 1,890.00		1.9000%	
HAMPTON	80101	80101	HAMPTON	8011	1 OF 1	OPERATING & MAINTENANCE	\$ -		88.6900%	
HAMPTON Total										
BAY COUNTY	80102	80102	PORTSMOUTH	8012	1 OF 1	OPERATING & MAINTENANCE	\$ 250.00		5.0000%	
MDOT	80102	80102	PORTSMOUTH	8012	1 OF 1	OPERATING & MAINTENANCE	\$ 247.00		4.9400%	
PORTSMOUTH	80102	80102	PORTSMOUTH	8012	1 OF 1	OPERATING & MAINTENANCE	\$ 5,000.00		90.0600%	
PORTSMOUTH Total										
BAY COUNTY	80104	80104	BANGOR	8014	1 OF 1	OPERATING & MAINTENANCE	\$ 5,497.00		87.1500%	
MDOT	80104	80104	BANGOR	8014	1 OF 1	OPERATING & MAINTENANCE	\$ 325,000.00		9.8500%	
BANGOR	80104	80104	BANGOR	8014	1 OF 1	OPERATING & MAINTENANCE	\$ 11,187.61		3.0000%	
BANGOR Total										
BAY COUNTY	90615	90615	CHEBOYGANNING CREEK	8510	1 OF 1	ANNUAL ASSESSMENT	\$ 6,877.03		2.8800%	
MERRITT	90615	90615	CHEBOYGANNING CREEK	8510	1 OF 1	ANNUAL ASSESSMENT	\$ 11,175.17		4.6800%	
PORTSMOUTH	90615	90615	CHEBOYGANNING CREEK	8510	1 OF 1	ANNUAL ASSESSMENT	\$ 22,947.30	\$ 54,812.37	22.9600%	
CITY OF BAY CITY	90615	90615	CHEBOYGANNING CREEK	8510	1 OF 1	ANNUAL ASSESSMENT	\$ 7,211.32	\$ 126,806.57	9.6100%	
CITY OF BAY CITY	90615	90615	CHEBOYGANNING CREEK	8510	1 OF 1	ANNUAL ASSESSMENT	\$ 6,089.03	\$ 2,866.81	53.1000%	
MDOT	90615	90615	CHEBOYGANNING CREEK	8510	1 OF 1	ANNUAL ASSESSMENT	\$ -		3.0200%	
CHEBOYGANNING CREEK Total										
BAY COUNTY	90607	90607	TEBO-ERICKSON	8510	YEAR 5 OF 5	ANNUAL ASSESSMENT	\$ 54,299.85	\$ 184,485.75	1.2000%	
FRASER	90607	90607	TEBO-ERICKSON	8510	YEAR 5 OF 5	ANNUAL ASSESSMENT	\$ -		2.5500%	
FRASER	90607	90607	TEBO-ERICKSON	8510	YEAR 5 OF 5	ANNUAL ASSESSMENT	\$ 16,712.69		6.0000%	
GARFIELD	90607	90607	TEBO-ERICKSON	8510	YEAR 5 OF 5	ANNUAL ASSESSMENT	\$ -	\$ 49,165.49	12.0000%	
LAKESTATE	90607	90607	TEBO-ERICKSON	8510	YEAR 5 OF 5	ANNUAL ASSESSMENT	\$ 34.82	\$ 52,464.44	15.0000%	
TEBO-ERICKSON Total										
BAY COUNTY	90608	90608	WALDO & BRACHES	8510	YEAR 6 OF 7	ANNUAL ASSESSMENT	\$ 16,747.51	\$ 101,629.93	45.0000%	
BEAVER	90608	90608	WALDO & BRACHES	8510	YEAR 6 OF 7	ANNUAL ASSESSMENT	\$ 12,799.22		0.0250%	
WILUAMS	90608	90608	WALDO & BRACHES	8510	YEAR 6 OF 7	ANNUAL ASSESSMENT	\$ 255.99	\$ 121,258.34	7.0000%	
WILUAMS	90608	90608	WALDO & BRACHES	8510	YEAR 6 OF 7	ANNUAL ASSESSMENT	\$ -		7.0000%	
WILUAMS	90608	90608	WALDO & BRACHES	8510	YEAR 6 OF 7	ANNUAL ASSESSMENT	\$ 2,210.97		82.0000%	
WALDO & BRACHES Total										
							\$ 25,854.43	\$ 123,469.31	0.1400%	
							\$ -		2.0000%	
										\$ 149,323.74

TOTAL \$ 510,303.25 \$ 473,474.79 \$ 983,778.04

\$ 983,778.04



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Jerome Crete, Chairperson, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: September 30, 2025
CC: James Barcia, Amber Johnson, Kim Priessnitz, Andre Reed
RE: LOCAL HEALTH DEPARTMENT (LHD) AND MEDICAID HEALTH PLAN (MHP)
CARE COORDINATION AGREEMENTS FOR CASE MANAGEMENT

BACKGROUND: Earlier in 2025, the Health Department submitted a request for authorization to the Board to enter into Care Coordination agreements for children with elevated blood lead levels, as well as for families enrolled in the Maternal Infant Health Program and Children's Special Healthcare Services programs. One of these requests was specific to Blue Cross Complete and as a result, the Health Department is not authorized to enter into agreements with other third-party payers including, but not limited to Molina Health Care, McLaren Health Plan, Priority Health Plan and others. Authorization for all Medicaid Health Plans and other third-party payers allows services to be provided in a timely manner to families in need and also provides an established means of reimbursement for services delivered.

FINANCIAL CONSIDERATIONS There are no financial considerations at this time, no general funds are necessary to provide such services under the agreement and as stated above, the agreement provides an established means for reimbursement.

RECOMMENDATIONS: Upon favorable review by Corporation Counsel, the Health Department recommends these Agreements be approved and signed by the Board Chair and seeks Board approval for any necessary budget adjustments relating to this Agreement.

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/7/2025)

WHEREAS, Earlier in 2025, the Bay County Health Department submitted a request for Bay County to enter into Care Coordination agreements for children with elevated blood lead levels, as well as for families enrolled in the Maternal Infant Health Program and Children's Special Healthcare Services programs; and

WHEREAS, One of these requests was specific to Blue Cross Complete and as a result, the Health Department is not authorized to enter into agreements with other third-party payers, including, but not limited to, Molina Health Care, McLaren Health Plan, Priority Health Plan, and others; and

WHEREAS, Authorization for all Medicaid Health Plans and other third-party payers allows services to be provided in a timely manner to families in need and also provides an established means of reimbursement for services delivered; and

WHEREAS, There are no financial considerations at this time, no general funds are necessary to provide such services under the agreement and as stated above, the agreement provides an established means for reimbursement; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Local Health Department (LHD) and Medicaid Health Plan (MHP) Care Coordination Agreements for Case Management and authorizes the Board Chair to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Department - Local Health Department (LHD) and Medicaid Health Plan (MHP) Care Coordination Agreements for Case Management

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____



**BAY COUNTY
PERSONNEL & EMPLOYEE RELATIONS**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycountymi.gov

To: Jerome Crete, Chair, Committee of The Whole

From: Tiffany Jerry, Director, Personnel and Employee Relations

Date: September 30, 2025

RE: Tuition Reimbursement Request

Please consider the following for the agenda of your committee meeting scheduled for October 7, 2025.

1. Request: Tuition Reimbursement, Jason Mikulin

Jason Mikulin has submitted a request for tuition reimbursement at Central Michigan University for:

Intro to Community Development SWK270
Oral Communications COM103

Background

The B.C.A.M.P.S. labor agreement provides for the Department Head and Personnel Director to approve requests for tuition reimbursement, however, the committee prefers to review tuition requests prior to payment. A copy of tuition request form(s) and class descriptions are provided.

Finance/Economics

Funds are budgeted. Tuition reimbursement is \$1500.

Recommendation

Receive this item concerning a request for tuition reimbursement for Jason Mikulin

Please be advised that no employee will receive reimbursement until the courses are completed and grades and proof of payment are submitted to the Personnel Department.

Thank you for your consideration.

cc: Jim Barcia
Amber Johnson
Scott Trepkowski
Kim Priessnitz

515 Center Avenue, Suite 301, Bay City, Michigan 48708
Tel: (989) 895-4098 | Fax: (989) 895-2076
Web: www.baycountymi.gov

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Jason Mikulin

Applicant's Name

ISD

Department

BCAMPS

Bargaining Unit

Community Development

Program/Public Administration

School: Central Michigan University

Are you on a degree program? YES/NO

	Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1.	SWK270	3	\$ 499	\$ 225	\$ 0	8/25/25	10/17/25	Intro to Community Development
2.	COM 103	3	\$ 499	\$ 0	\$ 0	10/20/25	12/12/25	Oral Communications
	Totals	6	\$ 2994 +	\$ 225 +	\$ 0 =	Total		Type text here

How is this class(es) job related? Community Development helps me get a better understanding of the community and how it is managed.

This helps with technology solutions for the employees serving the community. Oral communications is important for any job title or position.

CFO's and Deputies

Applicant's Signature _____ Date _____

Sheriff's Signature _____ Date _____

Ways and Means Chairperson's Signature _____ Date _____

Course Number Approved

All Other Units

Applicant's Signature [Signature] Date 8/27/25

Department Head's Signature [Signature] Date 9/2/25

Human Resource Director's Signature [Signature] Date 9/2/25

or County Executive's Signature _____ Date _____

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. Check your contract, first, for specifics before turning in this form!

White: Personnel
Yellow: Ways and Means
Pink: Department Head

6/95

COM 103 Oral Communication in the Online Environment

General education approach to theory and process of human communication, especially communication tailored for electronic media. Satisfies Oral English Competency. This course may be offered in an online or hybrid format.

Credits

3(3-0)

[Course Syllabus](#)

SWK 270 Introduction to Community Development

Theoretical and practical overview of community development as a core social work competency, focusing on critical issues confronting communities in the 21st century. May be offered in an online or hybrid format.

Credits

3(3-0)

[Course Syllabus](#)

BAY COUNTY MOSQUITO CONTROL

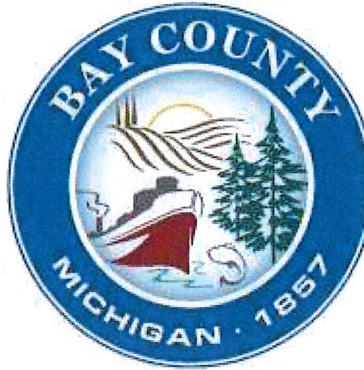
810 Livingston Street
Bay City, Michigan 48708

REBECCA BRANDT, MANAGER

brandtr@baycountymi.gov

Phone (989) 894-4555

www.baycountymi.gov



JIM BARCIA
County Executive

MICHAEL LOSEY, DIRECTOR

loseym@baycountymi.gov

Mosquito Control
Forest Sustainability
Community Initiatives
Geographic Information Systems
Transportation Planning

MEMORANDUM

To: Commissioner Jerome Crete, Chairman
Committee of the Whole

From: Rebecca Brandt, Manager
Bay County Mosquito Control

Date: September 29, 2025

Re: Request for Budget Adjustment to Purchase Truck

BACKGROUND:

On August 2, 2025, an occupied Mosquito Control truck was totaled in a vehicle accident during fogging operations.

FINANCE:

The quoted cost for a replacement truck is \$41,858 through the MiDeal State Purchasing Program which is unbudgeted. An insurance reimbursement of \$19,350 has been received and is available in line item 698.03 Bonds and Insurance Recoveries, with the balance of \$22,508 requested to come from the Mosquito Control line item 955.02 Contingency.

RECOMMENDATION:

Bay County Mosquito Control requests approval to replace the totaled vehicle and appropriate \$22,508 from the Mosquito Control Contingency line item to cover the balance of the purchase, as well as seeking approval of any budget adjustments related to this purchase.

cc: Jim Barcia
Mike Losey
Lindsey Arsenault
Scott Trepkowski
Kim Priessnitz
Nicole Putt

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (10/7/2025)
- WHEREAS, On August 2, 2025, an occupied Bay County Mosquito Control truck was totaled in a vehicle accident during fogging operations; and
- WHEREAS, The quoted cost for a replacement truck is \$41,858 through the MiDeal State Purchasing Program, which was not included in the 2025 budget; and
- WHEREAS, An insurance reimbursement of \$19,350 has been received and is available in line item 698.03 Bonds and Insurance Recoveries, leaving a balance of \$22,508 to be covered; and
- WHEREAS, Bay County Mosquito Control requests that the remaining \$22,508 be appropriated from line item 955.02 Contingency to fund the balance of the purchase; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the purchase of a replacement truck for Bay County Mosquito Control in the amount of \$41,858 through the MiDeal State Purchasing Program, and authorizes the appropriation of \$22,508 from the Mosquito Control Contingency line item 955.02 to cover the balance of the purchase; and
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Mosquito Control – Budget Adjustment and Purchase of Replacement Truck

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

RECREATION & FACILITIES

CRISTEN GIGNAC, DIRECTOR
gignacc@baycountymi.gov

Jon Morse, Buildings & Grounds Supervisor
morsej@baycountymi.gov

Brad Moses, Civic Arena Manager
mosesb@baycountymi.gov

Daniel Neering, Recreation Manager
neeringd@baycountymi.gov

Juliet Nicholls, Community Center Manager
nichollsj@baycountymi.gov

Dan Tomczak, Pinconning Park Manager
tomczakd@baycountymi.gov



BAY COUNTY

JAMES A. BARCIA
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094

To: Jerry Crete, Chairman of the Committee of the Whole
From: Cristen Gignac, Director of Recreation & Facilities
Date: September 25, 2025
Subject: Health Department Conference Room as a Polling Location

Request: To gain approval to enter into a 1-year agreement with the City of Bay City to utilize the Bay County Health Department's conference room as a polling location for elections in 2026 and to waive fees for this specific use.

Background: The City Clerk's office is looking for a new polling location in the 1st ward. Currently, they utilize the Pere Marquette Depot. Due to scheduling conflicts, the city is looking for a new polling location for this ward. The Health Department's conference room is an ideal location for this mandatory public service. The Health Department can accommodate this request by scheduling clinics and other services around these four election dates in 2026.

It should be noted that the current Health Department will most likely have some construction decisions to be made in 2026 after the Health Department vacates and moves into their new building. This would require the conference room to remain through at least the November election of 2026. I think that is very doable as a conference room is a desirable room in our county buildings in the downtown area.

Economics: N/a. There are no fees for use of this room for the purpose of an election.

Recommendation: It is recommended that the Board authorize the Board chairman to sign documents related to this agreement upon favorable review from Corporation Counsel and waive any rental fees association with this use.

Cc: Health Department, Corporation Counsel, County Clerk's office, City Clerk's office, Jim Barcia

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/7/2025)

WHEREAS, The Bay City Clerk's office is looking for a new polling location in the 1st ward due to scheduling conflicts at the current site, the Pere Marquette Depot; and

WHEREAS, The Bay County Health Department's conference room has been identified as an ideal location to serve as a polling site for this mandatory public service, as it is centrally located and accessible to voters; and

WHEREAS, The Bay County Health Department can accommodate this request by adjusting clinic schedules and other services around the four scheduled election dates in 2026; and

WHEREAS, While the Health Department is expected to relocate to a new facility in 2026, the current building and conference room are anticipated to remain available through at least the November 2026 election, ensuring continuity of service; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a one-year agreement with the City of Bay City to allow use of the Bay County Health Department conference room as a polling location for all elections scheduled in 2026 and waives any associated fees for this specific use; Be It Finally

RESOLVED The Chairman of the Board is authorized to execute said Agreement on behalf of Bay County (Recreation and Facilities) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Recreation & Facilities - Health Department Conference Room as a Polling Location

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

RECREATION & FACILITIES

CRISTEN GIGNAC, DIRECTOR
gignacc@baycountymi.gov

Jon Morse, Buildings & Grounds Supervisor
morsej@baycountymi.gov

Brad Moses, Civic Arena Manager
mosesb@baycountymi.gov

Daniel Neering, Recreation Manager
neeringd@baycountymi.gov

Juliet Nicholls, Community Center Manager
nichollsj@baycountymi.gov

Dan Tomczak, Pinconning Park Manager
tomczakd@baycountymi.gov



BAY COUNTY

JAMES A. BARCIA
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094

To: Jerry Crete, Chairman of the Committee of the Whole
From: Cristen Gignac, Director of Recreation & Facilities
Date: September 29, 2025
Subject: Labadie Advertising and Lease Agreement at the Civic Arena

Request: To gain approval from the Board of Commissioners to enter into a five-year advertising and lease agreement with Labadie that would include a proposed "Labadie Lounge" as well as other advertising signage at the Bay County Civic Arena.

Background: Labadie is interested in an advertising and lease agreement at the Civic Arena. First, they would like to outfit the old pro-shop area into the "Labadie Lounge" with permeant furniture, which includes but is not limited to:

- 2-3 Hex Picnic Tables
- 3 Bartop Tables with 9 chairs
- Wall mounted bench seating
- 2-3 TVs
- WIFI Access Point

The Labadie Lounge would be open to all patrons of the Civic Arena where people could congregate and watch sports on the television. Labadie would provide all signage for the lounge location. In addition, Labadie would like to advertise in the following locations in the Civic Arena:

- Olympic Rink Scoreboard Banner
- Zamboni Magnets
- Concession Stand Banner
- 2 Dasher Boards for Pro rink

Labadie is also requesting the ability to park two cars on site.

Economics: Year one, Labadie would pay for all the furnishings of the Labadie Lounge, that would stay with the Civic Arena permanently, as well as the artwork costs of all

the advertisements for up to \$11,000. Years 2-5, Labadie would pay \$5,000 each year for the rights to the Lounge, advertising costs in the rink, and the cost of streaming services (\$20,000 total).

Recommendation: It is recommended that the Board authorize the Board chairman to sign an agreement for up to five years with Labadie, allow the lounge to be named during the course of the agreement and approve budget adjustments as necessary.

Cc: Civic Arena, Corporation Counsel, Finance, Jim Barcia

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (10/7/2025)
- WHEREAS,** Labadie has expressed interest in entering an advertising and lease agreement with Bay County to enhance and promote the Bay County Civic Arena; and
- WHEREAS,** As part of this agreement, Labadie proposes to outfit the former pro-shop area into the “Labadie Lounge,” a public space for patrons to congregate and view sporting events, by providing permanent furnishings and amenities including, but not limited to:
- Two (2) to three (3) hex picnic tables,
 - Three (3) bartop tables with nine (9) chairs,
 - Wall-mounted bench seating,
 - Two (2) to three (3) televisions, and
 - A Wi-Fi access point; and
- WHEREAS,** The Labadie Lounge would be open to all patrons of the Civic Arena where people could congregate and watch sports on the television; and
- WHEREAS,** Labadie will also provide all signage for the lounge location and advertise throughout the Civic Arena, including placement on the Olympic Rink scoreboard banner, Zamboni magnets, concession stand banner, and two (2) dasher boards on the pro rink, as well as the ability to park two (2) vehicles on-site; and
- WHEREAS,** In year one, Labadie will fund the furnishings of the Labadie Lounge, which would stay with the Civic Arena permanently, as well as the artwork costs of all the advertisements for up to \$11,000. Years 2-5, Labadie will pay \$5,000 each year for the rights to the Lounge, advertising costs in the rink, and the cost of streaming services (\$20,000 total); Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves up to a five-year advertising and lease agreement with Labadie for the creation of the “Labadie Lounge” and associated advertising opportunities at the Bay County Civic Arena through the course of the Agreement following Corporation Counsel review and approval; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute the agreements on behalf of Bay County; Be It Further
- RESOLVED** That all necessary budget adjustments related to this agreement are hereby approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Recreation & Facilities/Civic Arena - Labadie Lounge Advertising and Lease Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

Description	Journal Number	2025 Fund Balance
Audited Unassigned Fund Balance or (Deficit) 12/31/2024		\$11,643,821
Previous years Assigned Fund Balance for P.O.'s*		\$606,485
Assigned Fund Balance for designation to balance 2025 budget		\$3,296,139
Unaudited Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2024		<u>\$15,546,445</u>
2025 Budgeted Surplus /(Deficit)		<u>(\$3,296,139)</u>

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH SEPTEMBER 2025

Budget for open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-03-111	-451,861
Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-03-290	-121,742
Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-05-230	-32,882
Budget for General Fund to pay back the foreclosure's excess proceeds to the claimant. BOC approved per Resolution 2025-1120.	25-05-231	-470,058
Budget for increase in court appointed public guardian & conservation services contract with Catholic Family Services. BOC approved per Resolution 2024-208.	25-08-147	-110,004
Budget for 2025 Child Care Fund Truancy Court Program. BOC approved per Resolution 2024-126.	25-09-66	-24,875
To correct 2025 Budget to record the budget for GASB 87 & 96 capital leases & subscriptions for software. BOC approved per Resolution 2024-180 par. 11C.	25-09-125	-47,400
Budget for an increase in Juvenile Division of Circuit Court for child placement costs for the 2025-2026 fiscal year. BOC approved per Resolution 2025-174.	25-09-270	-650,000
Budget for boiler repairs at Law Enforcement Center. BOC approved per Resolution 2025-179.	25-09-273	-20,000
Increase budget for Sheriff Department transport van. BOC approved per Resolution 2025-166.	25-09-274	-60,000

SEPTEMBER 24, 2025

-1,988,822

Unaudited Estimated Unassigned Fund Balance or (Deficit) 09/24/2025

<u>\$10,261,484</u>



**BAY COUNTY
FINANCE DEPARTMENT**

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

*Please review
+ initial*

James A. Barcia
County Executive

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer **ST**

DATE: September 24, 2025

RE: Executive Directive #2007-011

REQUEST:

Please place this memo on October 7, 2025, Committee of the Whole Agenda for your committee's information.

BACKGROUND:

On September 15, 2025, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

- A. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2025 and/or 2026 with the majority of grants being approved.
- B. The State of Michigan has not finalized the fiscal year 2026 budget, which begins October 1, 2025. This could cause delays in approving some grants and the issuance of our funds for the new grant period.

RECOMMENDATION:

To receive.

cc: Jim Barcia, County Executive
Kim Priessnitz, Assistant Finance Officer



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

To: Jerome Crete
Chair, Committee of the Whole

From: Nicole Putt
Purchasing Agent

Date: September 18, 2025

Subject: Bid Award Notification RFQu 2025-03 CM and Design Professional for Bay County Pool Facility

Request:

Receive the notification of intent to award the abovementioned RFQu to Spence Brothers and authorize the Board Chair to sign all documents relating to this award after review by Corporation Counsel.

Background:

The vendor responses were opened on Wednesday, July 23, 2025, at 11:00 A.M. We received two (2) bids: Spence Brothers and Serenus Johnson. Both bids were deemed responsive.

As this is an RFQu the selected committee reviewed the qualifications of the firms and their ability to meet the needs of the County. After reviewing qualifications, fee proposals, and conducting interviews with the firms, the Recreation and Facilities Department forwarded their recommendation.

Finance/Economics:

The fees submitted by Spence Brothers based on the total estimated cost of the build are \$1,272,300.00

Recommendation:

Receive the award of this RFQu and authorize the Board Chair to sign all documents relating to the award of this bid after review by Corporation Counsel and to approve all future budget adjustments relating to this award.

cc: Jim Barcia, Amber Davis-Johnson, Scott Trepkowski, Cristen Gignac, and Jon Morse

515 Center Avenue, Suite 701, Bay City, Michigan 48708
Tel: (989) 895-4030 | Fax: (989) 895-4039 |
Web: www.baycounty-mi.gov

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/7/2025)

WHEREAS, On Wednesday, July 23, 2025, at 11:00 A.M., vendor responses were opened for Request for Qualifications (RFQu) 2025-03 CM and Design Professional for Bay County Pool Facility; and

WHEREAS, Bay County received two (2) bids: Spence Brothers and Serenus Johnson. Both bids were deemed responsive; and

WHEREAS, As this is an RFQu, the selected committee reviewed the qualifications of the firms and their ability to meet the needs of Bay County. After reviewing qualifications, fee proposals, and conducting interviews with the firms, the Recreation and Facilities Department forwarded their recommendation to Spence Brothers; and

WHEREAS, The fees submitted by Spence Brothers based on the total estimated cost of the build are \$1,272,300.00; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners receives the notification of intent to award the Request for Qualifications (RFQu) 2025-03 CM and Design Professional for Bay County Pool Facility to Spence Brothers and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Purchasing - Bid Award Notification RFQu 2025-03 CM and Design Professional for Bay County Pool Facility

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
FINANCE DEPARTMENT**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete
Committee of the Whole

FROM: Nicole Putt
Purchasing Agent

RE: Request to Release Bid for Juvenile Home Financials Assessment

DATE: September 23, 2025

REQUEST:

Seeking authorization from the Board to issue a Request for Qualifications (RFQu) for the assessment of Juvenile Home Financials.

BACKGROUND:

The Bay County Finance Department is seeking a firm to provide a financial assessment of the Bay County Juvenile Home.

The Bay County Juvenile Home provides secure residential care and rehabilitative services for youth under the jurisdiction of the juvenile justice system. As part of the County's commitment to fiscal responsibility and transparency, this review will help inform future budgeting, resource allocation, and operational planning.

The selected firm will be responsible for conducting a financial review that includes, but is not limited to:

- **Revenue Analysis:** Identify and summarize all current income sources, including state/federal funding, grants, and reimbursements.
- **Expense Review:** Analyze major expense categories, including:
 - Staffing (salaries, benefits, and contracted services)
 - Facility operations (utilities, maintenance, insurance)
 - Resident care (food, healthcare, education, and other direct services)
- **Summary of Financial Position:** Provide a high-level overview of the Juvenile Home's financial health, including net operating position and cost per resident.

- **Recommendations:** Offer preliminary recommendations for improving financial efficiency or identifying potential cost savings.

This review is intended to be **foundational** and **non-auditory** in nature. It will not include forensic accounting, benchmarking, or long-term forecasting.

ECONOMICS:

The County has allocated a budget range of **\$25,000 to \$50,000** for this engagement. Proposals exceeding this range must include strong justification.

RECOMMENDATION:

Authorize the Purchasing Division to draft and issue a Request for Qualifications (RFQu) for a firm to provide financial analysis for the Bay County Juvenile Home after review by Corporation Counsel.

cc: James A Barcia, Amber Davis-Johnson, Scott Trepkowski, Kim Priessnitz

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (10/7/2025)
- WHEREAS,** The Bay County Finance Department is seeking a firm to provide a financial assessment of the Bay County Juvenile Home; and
- WHEREAS,** The Bay County Juvenile Home provides secure residential care and rehabilitative services for youth under the jurisdiction of the juvenile justice system. As part of Bay County's commitment to fiscal responsibility and transparency, this review will help inform future budgeting, resource allocation, and operational planning; and
- WHEREAS,** The selected firm will be responsible for conducting a financial review that includes, but is not limited to:
- Revenue Analysis: Identify and summarize all current income sources, including state/federal funding, grants, and reimbursements.
 - Expense Review: Analyze major expense categories, including:
 - Staffing (salaries, benefits, and contracted services)
 - Facility operations (utilities, maintenance, insurance)
 - Resident care (food, healthcare, education, and other direct services)
 - Summary of Financial Position: Provide a high-level overview of the Juvenile Home's financial health, including net operating position and cost per resident.
 - Recommendations: Offer preliminary recommendations for improving financial efficiency or identifying potential cost savings.
- WHEREAS,** This review is intended to be foundational and non-auditory in nature. It will not include forensic accounting, benchmarking, or long-term forecasting; and
- WHEREAS,** Bay County has allocated a budget range of \$25,000 to \$50,000 for this engagement. Proposals exceeding this range must include a strong justification; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the release of a bid for Request for Qualifications (RFQu) for the assessment of Juvenile Home Financials following Corporation Counsel review and approval.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Purchasing – Bid Release for RFQu for the assessment of Juvenile Home Financials

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 7, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/7/2025)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

9/10/2025	\$371,821.16
9/17/2025	\$1,036,261.32
9/24/2025	\$686,856.09
10/2/2025	\$574,088.86

JEROME CRETE, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

OFFICE OF ASSIGNED COUNSEL MONTHLY REPORT AUGUST, 2025

					Aug. 2023	Aug. 2024	Aug. 2025
Total Number of Arraignments:					258	285	308
C.C. FEL/OP/PPO	18	Felony	82	Traffic			
C.C. VOB/FTA/OSC	10	Misdemeanors	71				
Arraign. Only	10	Arraign. in DC by Retained	3	Arraign. in DC by Assign. Atty.			
D.C. VOB/FTA/OSC/FTP	47	Arraign. in DC IPP	0				
Total Number of Referrals:					198	209	249
C.C. FEL/OP/PPO	18	Misd.	78				
Felony	87	Traffic	66				
Total Number of Assignments:					196	209	247
C.C. FEL/OP/PPO	18	Misd.	76				
Felony	87	Traffic	66				
Total Number of Defendants denied Court Appointed Counsel:					2	0	2
C.C. FEL/OP/PPO	0	Misd.	2				
Felony	0	Traffic	0				

ARRAIGNMENTS

JEFF MARTIN

					Aug. 2023	Aug. 2024	Aug. 2025
Total Arraignments:					138	102	158
Felonies	49						
Misd.	34						
Traffic	41						
Arraign. Only	7	Settled at Arraignment	0				
VOB/FTA/OSC/FTP	27						

GARSKE/HEWITT

					Aug. 2023	Aug. 2024	Aug. 2025
Total Arraignments:					83	130	115
Felonies	33						
Misd.	37						
Traffic	22						
Arraign. Only	3	Settled at Arraignment	0				
VOB/FTA/OSC/FTP	20						

CIRCUIT COURT

					Aug. 2023	Aug. 2024	Aug. 2025
Total Arraignments:					28	32	28
		Arraigned by Assigned Attorney	Arraigned by Retained Attorney or IPP	Assigned without an Arraignement			
C.C. FEL/OP/PPO	18	18	0	0			
C.C. VOB/FTA/OSC	10	10	0				

ASSIGNMENTS

There were a total of 247 defendants assigned

ANDREA LABEAN

Assignments:

Aug. 2023	Aug. 2024	Aug. 2025
13	8	1

		Arraigned by POLTORAK	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	1	1	1	
Felonies	0			
Misd.	0			
Traffic	0			

There were a total of 247 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrea LaBean** was assigned.
1 or 0%

PAUL BUKOWSKI

Assignments:

C. Johnson		
Aug. 2023	Aug. 2024	Aug. 2025
15	14	18

		Arraigned by Bukowski	Arraigned by Bukowski on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	0			
Felonies	13	1		
Misd.	5			3
Traffic	0			

There were a total of 247 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Ryan Janer** was assigned.
18 or 7%

RYAN JANER

Assignments:

M. Kanuszewski		
Aug. 2023	Aug. 2024	Aug. 2025
41	35	23

		Arraigned by Janer	Arraigned by Janer on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	0			
Felonies	0			
Misd.	11			
Traffic	12			

There were a total of 247 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Paul Bukowski** was assigned.
23 or 9%

MICHAEL HUBER

Assignments:

Aug. 2023	Aug. 2024	Aug. 2025
12	10	20

		Arraigned by POLTORAK	Arraigned by HUBER on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	2	2	1	
Felonies	15			
Misd.	2			
Traffic	1			

There were a total of 247 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Michael Huber** was assigned.
20 or 8%

AARON HETHERINGTON

Aug. 2023 Aug. 2024 Aug. 2025

Assignments:

12 13 21

		Arraigned by POLTORAK/Hetherington
C.C. FEL/OP/PPO	7	7
Felonies	13	
Misd.	1	
Traffic	0	

	Arraigned by Hetherington & POLTORAK on VOB/FTA/OSC
	2

	Assigned without an Arraignment

2 SETTLED @ ARRAIGN.

There were a total of 247 assignments on felonies, misdemeanors, traffic & violations of probation, which the Aaron Hetherington was assigned 21 or 9%.

ANDREW BONNELL

Aug. 2023 Aug. 2024 Aug. 2025

Assignments:

29 43 39

		Arraigned by Bonnell
C.C. FEL/OP/PPO	0	
Felonies	0	
Misd.	27	
Traffic	12	

	Arraigned by POLTORAK on VOB/FTA/OSC

	Assigned without an Arraignment
	1

There were a total of 247 assignments on felonies, misdemeanors, traffic & violations of probation, which the Andrew Bonnell was assigned 39 or 16%.

ROSTER ATTORNEYS

Aug. 2023 Aug. 2024 Aug. 2025

Assignments:

74 86 125

		Arraigned by POLTORAK/Assign. Attorney
C.C. FEL/OP/PPO	8	8
Felonies	46	
Misd.	30	
Traffic	41	3

	Arraigned by POLTORAK & Assign. Atty. on VOB/FTA/OSC
	6

	Assigned without an Arraignment
	4
	1

There were a total of 247 assignments on felonies, misdemeanors, traffic & violations of probation, which the Roster Attorneys were assigned 125 or 51%.

RETAINED ATTYS.**IPP****DENIED****ASSIGNED W/OUT ARRAIGN**

C.C. FEL/OP/PPO	
C.C. VOB/FTA/OSC	

C.C. FEL/OP/PPO	
C.C. VOB/FTA/OSC	

C.C. FEL/OP/PPO	
Felonies	
Misd.	2
Traffic	
Total Denied	2

Assigned w/o Arraign. C.C.	0
Assigned w/o Arraign. D.C.	9

Felonies	3
Misd.	
Traffic	
D.C. VOB/FTA/OSC	

Felonies	
Misd.	
Traffic	
D.C. VOB/FTA/OSC	

WILL HIRE AFTER ARRAIGNMENT	
FELONIES	1

WAIVED ATTORNEY	0
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CC SETTLED @ ARRAIGN.	2
DC SETTLED @ ARRAIGN.	0

Total Arraignments In	
Dist. Ct. By Retained	3

Total Arraignments In	
Dist. Court IPP	0

**COMMITTEE OF THE WHOLE
MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, SEPTEMBER 9, 2025, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC, V. CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	S/	S/Y	Y	Y	Y	S/Y	S/Y	Y
LARRY BESON	P	Y	Y	S/Y	Y	Y	Y	Y	Y	S/Y	Y	Y	S/Y
CHRISTOPHER T. RUPP	E												
JESSE DOCKETT	P	S/Y	S/Y	Y	S/Y	Y	Y	S/Y	S/Y	M/Y	Y	Y	M/Y
TIM BANASZAK, EX OFFICIO	P	M/Y	M/Y	M/Y	M/Y	M/Y	M/Y	M/Y	M/Y	Y	M/Y	M/Y	Y

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR		Y	Y	Y	Y	Y	Y	Y	Y				
KATHY NIEMIEC, V. CHAIR		Y	Y	Y	Y	Y	Y	Y	Y				
VAUGHN J. BEGICK		Y	S/Y	S/Y	S/Y	S/Y	S/Y	S/Y	M/Y				
LARRY BESON		Y	Y	Y	Y	Y	Y	Y	Y				
CHRISTOPHER T. RUPP													
JESSE DOCKETT		S/Y	M/Y	Y	Y	M/Y	M/Y	Y	S/Y				
TIM BANASZAK, EX OFFICIO		M/Y	Y	M/Y	M/Y	Y	Y	M/Y	Y				

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR													
KATHY NIEMIEC, V. CHAIR													
VAUGHN J. BEGICK													
LARRY BESON													
CHRISTOPHER T. RUPP													
JESSE DOCKETT													
TIM BANASZAK, EX OFFICIO													

OTHERS PRESENT: A. Davis-Johnson, J. Barcia, M. Beaver, C. Gignac, S. Trepkowski, N. Paige, L. Arsenault, A. Poirier, T. Jerry, J. Lillo, J. Strasz, M. Losey, J. O'Malley, D. Wright, C. Mausolf, W. Prince

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

**COMMITTEE OF THE WHOLE MINUTES
TUESDAY, SEPTEMBER 9, 2025**

MOTION NO.

NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, www.baycountymi.gov/executive/videos.

1. **MOVED, SUPPORTED, AND CARRIED TO EXCUSE COMMISSIONER RUPP FROM THE COMMITTEE OF THE WHOLE MEETING.**

Under Changes to the Agenda: A motion was presented to replace the Environmental Affairs and Community Development Department resolution under Petitions and Communications, "Receive Work Program, Authorization to Apply for and Accept Materials Management Planning Grant," with the revised resolution distributed to Commissioners prior to the meeting. It was

2. **MOVED, SUPPORTED, AND CARRIED TO APPROVE THE REVISED RESOLUTION.**

Additionally, a motion was presented to add a presentation by the Bay County Road Commission regarding the assessment of current conditions and identified needs for the facility as the first item under Petitions and Communications. It was

3. **MOVED, SUPPORTED, AND CARRIED TO APPROVE THE PRESENTATION BE ADDED TO THE AGENDA.**
4. **MOVED, SUPPORTED, AND CARRIED TO APPROVE THE AGENDA AS AMENDED.**
5. **MOVED, SUPPORTED, AND CARRIED TO APPROVE AUGUST 5, 2025, COMMITTEE OF THE WHOLE MINUTES, AS PRINTED.**

Public input with no one wishing to address the Committee.

A presentation was given by Jim Lillo of the Bay County Road Commission outlining the current facility conditions, an overview of equipment and assets, proposed facility plans including the truck wash bay, anticipated project benefits and costs, and the overall project status. Following a question-and-answer session with Commissioners, it was

6. **MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE PRESENTATION FROM THE BAY COUNTY ROAD COMMISSION REGARDING THE ASSESSMENT OF CURRENT CONDITIONS AND IDENTIFIED NEEDS FOR THE FACILITY.**
7. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS FOR BAY COUNTY POOL PROJECT (BOARD OF COMMISSIONERS).**
8. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION TO CHANGE TO FEE SCHEDULE TO ADD LIVSCAN ELECTRONIC FINGERPRINTS (SHERIFF).**
9. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE PURCHASE OF A JAIL TRANSPORT VAN FOR THE BAY COUNTY SHERIFF'S OFFICE (SHERIFF).**

10. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION TO RECEIVE WORK PROGRAM, AUTHORIZATION TO APPLY FOR AND ACCEPT MATERIALS MANAGEMENT PLANNING GRANT (ENVIRONMENTAL AFFAIRS/MATERIALS MANAGEMENT).
11. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AGREEMENT WITH MCLAREN BAY REGION FOR THE PURCHASE OF RABIES VACCINE AND IMMUNOGLOBULIN (HEALTH DEPARTMENT).
12. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AGREEMENTS WITH PRINT AND BROADCAST ADVERTISING COMPANIES FOR CLINICAL PROMOTION (HEALTH DEPARTMENT).
13. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR RATIFIED COLLECTIVE BARGAINING AGREEMENTS FOR 2025 WITH POLC – CORRECTIONAL FACILITY OFFICERS AND RECORDS SPECIALIST (PERSONNEL).
14. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION TO PURCHASE AND TRADE-IN GOLF CARTS FOR THE BAY COUNTY GOLF COURSE (RECREATION & FACILITIES).
15. MOVED, SUPPORTED, AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2025 (FINANCE).
16. MOVED, SUPPORTED, AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
17. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR SERVICE MAINTENANCE AGREEMENT FOR VERTIV COOLING UNIT WITH ACCESS MICHIGAN (FINANCE/INFORMATION SYSTEMS).
18. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).
19. MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE OFFICE OF ASSIGNED COUNSEL REPORT FOR JULY 2025 (CORPORATION COUNSEL).

Under Announcements, Commissioner Begick shared that a POW/MIA Ceremony will take place on September 19, 2025, at the Helicopter Monument.

Director of Administrative Services Matthew Beaver announced that Bay County Animal Services will host a free community vaccine and microchip clinic on Saturday, October 11, 2025, from 1:00 PM to 4:00 PM at the Bay County Animal Services & Adoption Center, located at 800 Livingston, Bay City, MI.

20. MOVED, SUPPORTED, AND CARRIED TO ADJOURN (5:03 P.M.).

Submitted By:

Lindsey Arsenault
Board Coordinator